复旦大学MBA推荐信模板

窗体顶端

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| **推荐信** |  |
| **推荐人信息 Referee Information** | [- Collapse] |
| 推荐人姓名 Name of reference **\*** |  |
| 推荐人公司 Company **\*** |  |
| 推荐人职位 Position of reference **\*** |  |
| 推荐人地址 Address **\*** |  |
| 如果您和复旦管院或复旦大学有关联，请指出 If you are affiliated with Fudan University School of Management or Fudan University, please select the option that most closely matches **\*** | 教师 Faculty  行政员工 Staff  复旦管院校友 School of Management graduate  复旦大学校友 University graduate  无关联 Not affiliated  其他 Other |
| 如果你选择了其他，请指明：If you choose "Other", please specify |  |
| **推荐信内容 Reference Letter** | [- Collapse] |
| 1、您认识申请人有多久？请说明你们的接触频率。 How long have you known the applicant and in what context? Please comment on the frequency of your interaction. **\*** |  |
| 2、在您看来，申请人与他（她）的同级相比工作表现如何？（申请人主要长处有哪些？） How does the performance of the applicant compare to that of other well-qualified individuals in similar roles? (E.g. what are the applicant’s principal strengths?) **\*** |  |
| 3、请描述您曾给予申请人最有建设性的反馈意见，并请您详细描述当时的情景和申请人的反应。 Describe the most important piece of constructive feedback you have given the applicant. Please detail the circumstances and the applicant’s response. **\*** |  |
| 4.根据您的职业经历，以申请人的同级为参照，您如何评估申请人？ Based on your professional experience, how do you rate this applicant compared to her/his peer group? **\*** | 无法判断 Unable to assess  差 Below average  中 Average  优 Very good (well above average)  优异 （前10％） Excellent (top 10%)  杰出（前5％） Outstanding (top 5%)  我职业生涯中见过的最优秀的人 The best encountered in my career |
| **5、请注明申请人在管理的哪些方面给你留下深刻的印象。（可多选） Please evaluate the following aspects of the applicant. (choose the most impressive ones)** | |
| 职业态度 Professionalism **\*** | 强项 Strength  一般 Average  弱项 Weakness |
| 分析和解决问题能力 Analytical and Problem Solving Ability **\*** | 强项 Strength  一般 Average  弱项 Weakness |
| 人际交往/团队精神 Interpersonal Skill/Team Work **\*** | 强项 Strength  一般 Average  弱项 Weakness |
| 沟通表达能力 Communication Skills **\*** | 强项 Strength  一般 Average  弱项 Weakness |
| 领导能力 Leadership Ability **\*** | 强项 Strength  一般 Average  弱项 Weakness |
| 创新能力 Innovation Ability **\*** | 强项 Strength  一般 Average  弱项 Weakness |
| 其他能力 Other Ability |  |
| 如果您填写了其他能力，请注明。 If you mention the other ability, please specify. | 强项 Strength  一般 Average  弱项 Weakness |
| **总体评价 Overall Evaluation** | [- Collapse] |
| 请给出你对申请人的总体评价。Please give your overall evaluation. **\*** | 极力推荐 Strongly Recommend  推荐 Recommend  有保留的推荐 Recommend With Reservation |
| 如果遴选委员会认为有必要与您电话交谈有关申请人的情况，我们是否可以与您电话联系？ May we call you if the admissions committee feels that it would be helpful to speak with you by phone regarding the applicant? **\*** | 是  否 |
| 如果是，请提供您白天的联系电话。 If yes, please provide us with your daytime telephone number. |  |

窗体底端

**Upload Documents**

Max size per file is 3 MB.

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